

MAY 20, 2015 –NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON MAY 20, 2015 AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were Vice President Richard Orr, members Stewart Shaver and Clint Johnson, Superintendent Cade Douglas, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd and Executive Secretary Krista Nielson.

President Jack Hansen arrived at 3:13 p.m. Member Tom Hales arrived at 3:15 p.m.

Also in attendance were Secretary Mavane Loftus, Accountant Kari Carter, Director of the Career & Technical Education Don Yates, Pathways and Work Based Learning Coordinator Jennifer Christensen, Counselor/Teacher Chris Nielson, SEA President/Teacher Shelly Twitchell, Teachers Bonnie Robins, Sharon Bergin, and Rod Hurd.

Vice President Richard Orr welcomed everyone to the meeting.

Krista Nielson offered the reverence and led the group in the Pledge of Allegiance.

ITEM #2. – PRELIMINARY FY 2016 BUDGET PRESENTATION

Accountant Kari Carter presented the FY 2016 preliminary budget. Business Administrator Chad Lloyd clarified questions regarding the tax rate. He reminded the Board that the property tax rate is only preliminary and the county should have the tax rate solidified by next month's budget presentation. Transportation expenditure and revenue details were discussed.

Superintendent Douglas clarified the use of the leeway increase funds due to Senate Bill 97.

Mr. Lloyd and President Hansen thanked Kari for her hard work and efforts with the budget.

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ITEM #3. – REPORT Don Yates, Director of the Career & Technical Education (CTE) Program, Jennifer Christensen, Pathways Coordinator and counselor/teacher Chris Nielson provided a power point presentation – "Learning that works for Utah CTE." Mr. Nielson explained that the every six years a representative from the state evaluates the school based on ten required standards including: data and program effectiveness, plan for college and career readiness, career exploration and development, school guidance curriculum, responsive services and dropout prevention, program leadership and management, interschool communication, time allotted and counselor role, and comprehensive counseling and guidance training. The evaluation insures that all assurances and required components are being met.

Mrs. Christensen provided details about CTE programs offered in the High Schools, requirements for a full size and half size CTE center, and Sevier

CTE center requirements. The Utah State Office of Education (USOE) has implemented new changes with the CTE program including; combined Business and Marketing programs, General Financial Literacy endorsement requirements, and all 7<sup>th</sup> grade CTE courses have changed to College and Career Awareness which will allow all seven CTE program areas to be represented equally.

Superintendent Douglas and President Hansen thanked everyone involved for their hard work and attention to detail while implementing the new CTE center.

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ITEM # 4 – CONSENT AGENDA. President Hansen called for objections to the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #4.A. – APPROVAL OF MINUTES. Minutes from the April 10, 2015 and April 15, 2015, Board Meeting were approved.

ITEM #4.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Courtney Christensen** as a 7<sup>th</sup> grade science/CTE technology teacher at South Sevier Middle School; **Dorianne Christensen** as a mathematics teacher at South Sevier High School; **Whitney Christensen** as a math teacher at Richfield High School; **Cynthia Wilkins** as a FACS teacher at North Sevier High School; **Bradley Shaw** as a math teacher at Richfield High School; **Ryan Shaddix** for the position of instructional assistant in the Adult Education Program at Sevier County Jail; **Spencer Brown** as a Business/CTE teacher at North Sevier High School; **Patricia McKinlay** as a language arts teacher at North Sevier Middle School; **Stacy Roberts** as a 2<sup>nd</sup> grade teacher at Monroe Elementary School; **Laurie Allen** as a chorus/band teacher at Red Hills Middle School; **Amber Curtis** for the position of a temporary special education aide at North Sevier Middle School; **Kerry Burr** as a Math/CTE teacher at North Sevier Middle School; **Blair Einfeldt** as a language arts teacher and the boys' head basketball coach at North Sevier High School; **Taylor Ritarita** for the position of special education instructional assistant; **Madison Utley** for the position of special education instructional assistant; **Maxine Bumgardner** for the position of special education instructional assistant; **Kelsey Ames** for the position of special education instructional assistant; **Rebekah Engman** for the position of special education instructional assistant; **Joshua Robinson** as a science/CTE teacher at North Sevier Middle School; **Makelle Jacobson** as a half-day kindergarten teacher at Salina Elementary; **Jody Stapel** as a 1<sup>st</sup> grade teacher at Salina Elementary; **Ursula Mackay** as a science teacher at North Sevier High School; **Greg Parsons** as a 5<sup>th</sup> grade teacher at Salina Elementary School; **McKenzie Christensen** as a school counselor at Red Hills Middle School; **Shanna'ree Wells** as a first grade teacher at Ashman Elementary School. **Sallie J. Olsen** as a Family Consumer Sciences teacher at Red Hills Middle School; **Cindy Anderson** for the position of a part-time custodian at North Sevier High; **Penni**

**Facey** for the position of special education instructional assistant; **Aleshea Willis** as a language arts teacher at Richfield High School; **James Monsen** as a Spanish teacher at Richfield High School; **Jennifer Keele** as a FACS teacher at South Sevier High School; **Sarah Swapp** as a Special Ed Teacher & Learning Coordinator at North Sevier Middle School and, **Lori Dunne** for the position of a 4-hour per day Resource Aide at North Sevier High School.

ITEM #4.C.1. – REQUEST FOR OUT-OF-STATE TRAVEL. South Sevier High School counselor / coach Dustin Shakespear received approval to attend the *Championship Basketball Coaching Clinic* in Las Vegas, Nevada on May 7 – 10, 2015. He will be traveling with other coaches in personal vehicles. Expenses will be paid by school funds. The original request was submitted to the Board on May 1, 2015.

ITEM #4.C.2. – REQUEST FOR OUT-OF-STATE TRAVEL. North Sevier High School teacher / coach Lexa Larsen received approval for her and North Sevier High School teacher / coach Josh Robinson and four students to attend the *Point Guard College Course* in Albuquerque, New Mexico on June 21 – 26, 2015. Students are responsible for their own expenses. The group will be traveling in private vehicles. Coaches' expenses will be paid by personal and school funds.

ITEM #4.C.3. – REQUEST FOR OUT-OF-STATE TRAVEL. Child Nutrition Services Manager Renee Dalton received approval to attend *Serving Up Science: The Pathway of Safe Food in Schools* in Manhattan, Kansas on June 8-12, 2015. All expenses will be paid through the Food Safety Research in Child Nutrition Programs.

ITEM #4.D – STUDENT INSURANCE FOR 2015-16. Harold Dance Investments has provided the District student accident insurance for several years. The Board approved to continue with this company for the 2015-16 school year.

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ITEM #4.E. – EMPLOYEE RECOGNITION. Sevier School District Nurse Shelly Winn was recognized for receiving the *2014-15 Utah School Nurse of the Year Award*.

ITEM #4.F.1. – POLICY #2163 SCHOOL PERSONNEL OUT –OF-STATE TRAVEL – SECOND READING. The proposed policy received second reading approval.

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ITEM #4.F.2. – POLICY #3035, SCHOOL FEE GUIDELINES FOR 2015-16 – FIRST READING. The purpose of the revision is to clarify classes to match student schedules. Fees were not increased. Class fees for the Sevier Career and

Technical Education Center were added. All revisions to the policy received first reading approval.

**2015 - 2016  
FEE SCHEDULE**

**Middle Schools – Grades 6, 7, & 8 (Per Quarter/Semester)**

- Advanced Art/ 3D Art      \$10

**Specialty Fees: (Per Class Taken/or Club Joined)**

- Floriculture & Greenhouse Management      \$10 + consumables
- Plant & Soil Science      \$10 + consumables
- Veterinary Assistant      \$10 + consumables
- Digital Marketing      \$10 + consumables
- Biotechnology      \$12 + consumables
- Emergency Medical Technician      \$30 includes shirt for ambulance ride along, \$160-\$195 optional fee to become nationally certified, \$45-\$75 optional concurrent enrollment fee
- Digital Media      \$10 + consumables
- Basic Digital Photography      \$50 optional refundable camera deposit, + consumables
- Architectural Design      \$10 + consumables
- Introduction to Engineering Design-PLTW      \$10 + consumables
- Principles of Engineering-PLTW      \$10 + consumables
- Technical Design      \$10 + consumables

ITEM #4.G. – FINANCIAL SUMMARY The financial summary for the period ending April 30, 2015, was approved as well as checks issued in April 2015.

ITEM #5. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #6.A. – DISCUSSION – ITEMS FROM THE BOARD There were no items from the Board for discussion.

**ITEM #6.B. – DISCUSSION – ITEMS FROM ADMINISTRATION**

**Items from Superintendent Douglas**

- Superintendent Douglas shared information about the Back to School Bash – Teacher and Staff Appreciation Dinner has been tentatively set for August 31 at the Sevier County Fairgrounds building. Board members were asked to help serve at the event.

- Superintendent Douglas informed the Board of the times and locations for the high school graduation exercises on May 22, 2015.  
CRHS 10:00AM SVC Theater  
RHS 1:00PM SVC Arena  
SSHS 4:00PM SVC Arena  
NSHS 6:00PM SVC Theater
- Superintendent Douglas reported that as of April 30, one thousand twenty-two classroom/ teacher observations were complete. Principals should exceed the goal of one thousand one hundred eighty-six observations by the end of May.
- Superintendent Douglas reported that Sevier School District donated 50 iMac computers to the Richfield Rotary club. Volunteers reformatted the computers and delivered them to a school in Puerto Penasco, Mexico. The school was excited and appreciated the donation.

*Discussion Items:*

- Superintendent Douglas reported that expanding the Sevier Preschool would not take place this year due to a decrease in funding. The District will continue its efforts in exploring funding options.
- Superintendent Douglas asked for suggestions or recommendations regarding the retiree/ recognition dinner. He noted that the dinner was a success and expressed appreciation to those who attended.
- Superintendent Douglas shared the results from the University of Utah survey. He would like to see participation rates go up as we continue to improve our system.
- Superintendent Douglas shared a video clip from Alison Ledgerwood called "Stuck in the Negatives" with the group.

Superintendent Douglas shared the data results and scores for Sevier School District and pointed out that school safety is the number one concern among students. He expressed his concern and explained that strategies for improvement are being created for each school. He also reviewed and explained the 5 whys worksheet which specifies areas of improvements.

- Superintendent Douglas shared facts and provided an update on the charter school being built in Richfield. The charter school has set a goal to have one hundred and twenty students enrolled next year.

Mr. Lloyd shared concerns and explained how the decrease in students will impact funding.

- Superintendent Douglas shared the My College Options survey results. The survey compares data with state and national results. The survey indicated the need for additional college prep classes. The report also provides a list of student career interests. The classes offered at the Sevier

CTE center will assist in fulfilling the need for additional college prep work as well as meet the student interests.

**Items from *Gail Albrecht***

- Mrs. Albrecht reported that the SAGE assessment is complete. There are no clean results to report yet but nineteen out of the twenty-seven cells showed improvement. She indicated that with this new more rigorous assessment system, results currently show a fairly low percentage of students being proficient. She reminded the group that improvements are expected to be gradual as has been seen in other states who have changed their assessment system.
- Mrs. Albrecht reported that beginning next school year all students will be required to take the Civics Test. Students who pass the test will have a small notation on their diploma starting with next years graduating class. The state is suggesting giving the test during students' 8<sup>th</sup> grade year, as the curriculum is a good match with the test. A plan is in place to administer the test to all seniors in order to meet this new legislative requirement.
- New Teacher Training: Mrs. Albrecht reported that a mentor program is being strengthened allowing new teachers opportunities to get plans in place while working with a mentor. Additional professional learning time will be provided in an ongoing manner throughout the school year, so that new teachers have adequate support.
- Upstart Grant Information: Mrs. Albrecht shared information about the I3 Federal grant used to support the Upstart program. The online program is offered at no charge to four-year old children. Eighty-seven students participated this year. Students are required to use the program for an average of eighty minutes per week. Sevier School District was given an award for best participation, as students averaged ninety-six minutes per week.
- Mr. Albrecht reported that seventeen teachers used USTAR funds to supplement their income this year. USTAR funds are used to provide additional math, science or technology classes for students. Classes are taught during teacher prep hours, provide after school, or during the summer. Mrs. Albrecht noted that because of the success with the program she has applied for a supplemental grant to get additional funds.
- Mrs. Albrecht reported there would be no face-to-face Core Academy this summer, but the state will be providing online Core Academy classes for teachers. District summer professional learning will be provided on: Canvas for all secondary school teachers, the new reading basal, and the Secondary Math III text. Senate Bill 103 approved professional development days, have been scheduled for August 24, 2015 and January 4, 2016. Principals will submit Professional Learning Plans for August 24<sup>th</sup> by the end of June.

- Mrs. Albrecht reported that as part of the Utah Scholars program 8<sup>th</sup> graders would have various speakers visit the schools to share information about their career field. Also, High School students will register and fill out a college application including the financial aide portion. The program is intended to motivate students and prepare them for college and future employment.

**Items from Chad Lloyd**

- Mr. Lloyd gave a update on the following construction projects:
  - Richfield High School: Mr. Wilson provided an update on the Richfield High School project earlier in today's meeting.
  - North Sevier High School: The project moving along well. Underground plumbing and electrical are complete and they are ready to pour cement. Once school is out for the summer, demolition on the band room will begin. The change order on the roof color was also explained.
- Mr. Lloyd reported that he and Maintenance Supervisor Larry Morwood visited schools to review summer maintenance needs. Some of the needs include: repairing the Salina Elementary School's loading dock, installing an awning, and repairing a leak that has caused a dip in front of the school, installing a chain link fence near the bus drop-off at Monroe Elementary, and the paint crew will spend five days at each school.

There was a brief discussion about the road damage in front of Salina Elementary.

ITEM #7. – CLOSED MEETINGS. There was no closed meeting.

ITEM #8. – ACTION ITEMS.

**A motion was made by Richard Orr and seconded by Clint Johnson to approve the North Sevier High change order #01 and the Richfield High change order #06. Motion passed unanimously.**

**A motion was made at 5:30p.m. by Stewart Shaver and seconded by Richard Orr to adjourn the meeting. Motion passed unanimously.**

*I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 18<sup>th</sup> Day of June 2015. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.*

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*Chad W. Lloyd, Business Administrator*